The New York State Department of Transportation (NYSDOT) anticipates the release of a Non-Engineering Request for Proposals (RFP) to competitively select qualified, responsive and responsible consultant(s) for Materials Inspection, Sampling and Testing Consultant Services (C037839).

Responsive and responsible consultants interested in receiving the RFP must submit a brief, one-page Letter of Interest (LOI) to: Shalina.Mallory@dot.ny.gov. The LOI must include, at a minimum, the firm name, address, e-mail address, and phone number of a contact person at your firm. An e-mail announcing the release of the RFP will be sent to all parties submitting a LOI. When ready, the RFP will be posted to the NYSDOT website and will contain all the information necessary for firms to submit a complete proposal. It is anticipated that the RFP will be released on May 3, 2019. If the release of the RFP is delayed for any reason, the due date for proposals will be extended appropriately.

The base term of this contract is five (5) years. The contract may be extended for up to one year.

The proposal due date of June 6, 2019 is subject to change.

Consultants shall perform sampling, inspection, and testing services at manufacturing sites, supply sites and fabrication sites as materials are being manufactured, supplied or fabricated for use in Department construction projects. The materials to be sampled, inspected and/or tested include: Portland cement concrete pipe, concrete pavers, concrete brick, concrete block, structural steel, miscellaneous metals, bridge bearings, piling, timber, cement, steel reinforcement for concrete, coatings, overhead sign structures, epoxies, fasteners and other manufactured or fabricated materials.

Multiple awards are anticipated as a result of this Request for Proposals (RFP). Inspection and testing consultants selected under this RFP will provide services over a five-year period, incrementally funded, beginning on or about January 1, 2020.

Selected consultants will be required to provide qualified and trained personnel, respond to assignments on an as-needed basis in a timely fashion, provide the necessary administrative and technical supervision to their employees, and work in a cooperative fashion with Department personnel.

Services are to be provided in accordance with the Department’s written instructions and procedures, including:

- The construction contract documents
• the “Steel Construction Manual” (https://www.dot.ny.gov/divisions/engineering/structures/manuals/scm),
• "Prestressed Concrete Construction Manual” (https://www.dot.ny.gov/divisions/engineering/structures/manuals/pccm),
• Materials Methods (https://www.dot.ny.gov/divisions/engineering/technical-services/materials-bureau/forms-manuals). Also, see Exhibit 8
• Materials Procedures (https://www.dot.ny.gov/divisions/engineering/technical-services/materials-bureau/forms-manuals). Also, see Exhibit 8

These services will be required at various locations throughout the United States and Canada.