Question 1: Page 3 of the RFP states that “NYSDOT has established a DBE participation goal of 5 percent...”. If the prime consultant firm is already a NYSDOT certified DBE firm, then wouldn’t the 5% participation goal already have been met?

Answer 1: A certified DBE prime consultant’s participation is credited toward the goal. A DBE prime can meet the goal through their own participation and is not required to subcontract to other DBE’s, however if a subcontracting opportunity exists the NYSDOT encourages the DBE prime to seek participation from certified DBE’s when possible.

Question 2: Page 9 states that “consultant is responsible...to pay for venue” Will the Consultant firm be reimbursed by NYSDOT for the cost of the venue?

Answer 2: The method of payment for this contract is lump sum. The Consultant’s cost proposal should be inclusive of all necessary costs to successfully perform each task in RFP Section 4 “Scope of Services”. There will be no separate reimbursement for the cost of reserving a venue, this should be included in the “Training Sessions” cost.