REQUEST FOR PROPOSALS

RFP MODIFICATION No. 1

CPA Audit Indirect Cost Rate Evaluations For NYSDOT

Contract #C037627-C037628

Reference is made to the subject solicitation wherein the following additions are hereby incorporated:

Add:  Attachment 17: Questions and Answers, and incorporate into the RFP.

Question 1.  Page 1 of the RFP states that the CPA firm selected to provide audit services under this solicitation must have completed 25 FAR indirect cost rate audits over the past three years. Does the prime firm and each subcontracting firm need to have completed 25 audits each? Or can it be a combined 25 completed audits between the prime and subcontracting firms?

Answer 1.  The prime consultant and any subconsultant must each meet the following minimum qualifications:

- The CPA firm must be licensed to provide professional audit services in New York State
- The CPA firm must have completed 25 FAR indirect cost rate audits over the past three years. The firm shall complete Attachment 16: Inventory of FAR Audits as proof they’ve met this requirement.

Question 2.  In reviewing the RFP for Contract C037627, it states “The CPA firm must be licensed to provide professional audit services in New York State.” Could you please clarify if this licensure must be obtained in advance of submittal of our response for RFP or if it may be acquired once a contract is awarded.

Answer 2.  The firm proposing can submit a proposal with the license status pending however they must be certified at time of contract designation. For this contract, any firm designated with a pending certification will be de-designated if they have not obtained their license by January 20, 2018.