Q1: Can we print our technical/management proposal on both sides of the paper? Do you have minimum/maximum font sizes or page margin specifications?

Ans: Yes, you can print your proposal on both sides of the paper. Standard text size should be 12. On charts, spreadsheets, etc. the text size can be smaller but must be legible. Maximum text size 16 can be used for titles, etc. No page margin specifications, however, remember the pages need to be 3-hole punched.

Q2: Section 6.1 Part I: Technical and Management Submittal, Table 1 Part I identifies the proposal be provided hard copy and as “one complete copy of Part I on CD in a PDF”. Is it acceptable to provide the electronic copy of the submission on a Flash Drive?

Ans: Yes.

Q3: For attachments 15 (Resume) and 24 (LOE), can we get Word or Excel versions of these tables? Mainly to keep formatting consistent to NYSDOT’s needs.

Ans: Yes. I will have them posted to the website.

Q4: On page 16 of the RFP, the second paragraph states, “The draft Program Standard is due to the Project Manager for review on approximately March 15, 2018. The final draft Program Standard is due to the Project Manager for review on approximately April 6, 2018.” However, the Contract Award will be sometime in March 2018 (based on the RFP dates/deadlines). Can you clarify (or confirm) this statement?

Ans: Due to the strict deadlines by FTA, this project is working on an accelerated schedule. The anticipated contract start date is March 1, 2018 but will happen sooner if OSC approval is received. The above schedule is confirmed as-is.

Q5: On page 4 of the RFP, the Expected contract start date is March 1, 2017. Please provide new date.

Ans: The expected contract start date for this solicitation is March 1, 2018.
Q6: For Attachment 22 (Task 4 and 5 Scenarios), do we simply develop the narrative and cost assumptions (in conjunction with Attachments 16 and 24) for each scenario? Or do we adhere to the “Response Instructions” and respond to each scenario with the listed items (i.e., Cover Letter, Table of Contents, Exec Summary, etc.) If yes, please provide Attachment 4 [“8. A Total Budget, based upon the selected resources (personnel selected from Attachment 4 plus estimates of all required direct non-salary expenses.”]

Ans: Develop the narrative and cost assumptions (in conjunction with Attachments 16 and 24) for each scenario using estimates for both partial and full investigations.

Q7: On page 22 of the RFP, in section 5.2.2.6, No Conflict of Interest, it only states NYCT and Niagara Frontier. Does this also pertain to Metropolitan Transportation Authority (MTA), non-NYCT entities, including Long Island Rail Road, Metro North Railroad, Staten Island Railway, or MTA Bridges & Tunnels?

Ans: Yes. Staten Island Railroad, NYCT, Metro North, Long Island Railroad, Bridges and Tunnels, Capital Construction Corporation as well as any other sub-division are all included. See modification #2.

Q8: In Attachment 16, the Cost proposal only has 3 subcontractor slots. What if we have more than 3 subcontractors? Can we request to add more slots?

Ans. Yes. It would need to be updated so please provide how many subs you would be using in your proposal and more slots will be added.

Q9: Is there an incumbent?

Ans. No, this is an inaugural project based on brand new FTA regulations (Part 674) that must be followed.