Overview:

The New York State Department of Transportation (NYSDOT) issues this Request for Expressions of Interest to determine if any other vendors can offer NYSDOT a better value than the one received from an interested vendor to provide on-site Resident Consultant services to enhance and configure NYSDOT’s Enterprise Asset Management (EAM) software provided by AgileAssets Inc as directed by the Department.

If your firm is qualified to provide greater technical quality at a more competitive total cost, then please e-mail your RFEI response to alfred.hasenkopf@dot.ny.gov of NYSDOT Contract Management Bureau.

Description:

The services to be procured consist of providing an on-site Resident Consultant (RC) to enhance and configure NYSDOT’s Enterprise Asset Management (EAM) software provided by AgileAssets Inc., as directed by the Department. The RC must be thoroughly familiar with the Department’s AgileAssets Suite of asset management software and be specially trained to enhance and configure that software without adversely impacting the existing system. The requirements of this Agreement are summarized as follows:

- Perform NYSDOT directed modifications and enhancements to AgileAssets software. This includes: configurations, creation/adjustment of custom reports, implementation of upgrades, real time assistance, data conversions, data imports, data exports, interfaces, and any necessary testing and training needed for implementation.
- Facilitate between NYSDOT and Agile corporate staff to address Errors in the Licensed Software with immediate critical resolution requirements and arrange on-site support if needed.
- Assist with installation of Service Packs supplied by standard C030718 Support Services.
• Train NYSDOT’s technical staff as backup for C030718 System Administration duties via hands on, daily work apprenticeships.
• Perform real-time troubleshooting of configuration defects for modifications and/or enhancements implemented by the Resident Consultant.
• Serve as an expert advisor on uses of the suite of Enterprise Asset Management software.
• Expedite troubleshooting of Errors in the Licensed Software and update NYSDOT on as needed basis.
• Consultation regarding securing additional resources and scope of services required to facilitate configuration and installation of interface changes, as well as with progression of maintenance releases and enhancements.

Specific job requirements include:

• The RC must receive a minimum of two months of training by AgileAssets, Inc. in methods of designing, implementing, and documenting enhancements and/or configurations of the EAM software prior to the start date of the project. NYSDOT will not be responsible for costs incurred for such training and training must be successfully completed prior to issuance of Notice to Proceed by the Department. NYSDOT will require that a letter from AgileAssets stating that the RC has successfully completed training be provided.
• Implementation of enhancements and configurations that will be requested by the Department will require that the Resident Consultant have access to the EAM software source code and database.
• All changes made to the software by the RC must be implemented such that they do not adversely impact the EAM software. This can only be accomplished through close coordination with the AgileAssets development team.
• NYSDOT reserves the right to reject RC candidates

Not to Exceed Year One Total Cost: $324,000.

For years two through five of the Contract's five-year term, the annual salary rate adjustment shall be the lower of 3.0% or the percent change for the Producer Price Index (PPI) - Series ID: PCU5413-5413 - Architectural, engineering, and related services) for the most recent 12 month period as calculated by the U.S. Dept. of Labor - Bureau of Labor Statistics, subject to current market conditions (the rate adjustment will be effective on January 1 and calculated using the previous October Index a Year). NYSDOT reserves the right to add a second Resident Consultant during the agreement’s five-year term.

Project Schedule Requirement:
• Project Start Date: January 2, 2017.
• Project Completion by January 1, 2022.

RFEI Schedule:
• Questions Due: September 15, 2016.
• Answers Due: September 19, 2016.
• Submissions Requested By: September 29, 2016.
NYSDOT reserves the right to ask clarification questions of any RFEI respondents.

Please electronically submit your RFEI response to the Designated Contact Person. Thank you.

NYSDOT Contact Person:  alfred.hasenkopf@dot.ny.gov

Al Hasenkopf, Contract Management Specialist II  
NYSDOT Contract Management Bureau  
50 Wolf Road 6th Floor  
Albany, NY  12232-0203