April 14, 2008

Request for Information
for
Issuance of Special Hauling Permits for
Oversize/Overweight Vehicles Operating on
New York State Highways

ANNOUNCEMENT NUMBER TWO

The Department has received several questions regarding the subject RFI, and is releasing the attached responses. As a reminder: Please be advised that Deadline for Receiving Informational Responses to the Request for Information (RFI) is Friday, May 2, 2008.

Please direct any questions to:

Mr. Al Hasenkopf, Non-A/E Unit, Office of Contract Management
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Sincerely,

Alfred P. Hasenkopf, for
WILLIAM A. HOWE
Director,
Office of Contract Management
Request for Information
for
Issuance of Special Hauling Permits for
Oversize/Overweight Vehicles Operating on
New York State Highways

Questions & Answers

1. In Section 3, the Department is also seeking information with regards to outsourcing some of the manual processing of OS/OW Special Hauling permits until a web based system is developed. Are you looking for a staffing resource here to assist the NY DOT permit staff in Albany with some of the manual processing of the OS/OW permit applications? We are looking for any solutions that will lead to more efficiency related to processing Special Hauling permits that currently come to the Central Permit Office and this includes staffing help if it is more cost effective than our current setup.

2. In item #5 where you speak about the various permitting agencies within the state, are you talking about different cities or other government agencies within the state that may issue permits? There are a number of State and local permit programs within the State. For example, New York City, Erie, Monroe, and Albany Counties have a permit requirement. As for other State Agencies, the NY Thruway, Bridge Authority and the TBTA all have permit requirements.

3. What is the break down in the number of applications received yearly by NYS from TSC’s, PSC’s, over the counter, Regional Offices and are there any other ways of obtaining O/O permits?

   2006: TSC’s: 71,628
       Walk-ins: 7,495
       Regions: n/a

   2007: TSC’s: 71,734
       Walk-ins: 7,959
       Regions: n/a

   Note the PSC numbers are included in walk-ins for the CPO and in the Regions

4. How many permits are issued yearly by each of the above?

   2006: TSC’s: 60,908
       Walk-ins: 7,054
       Regions: 26,702

   2007: TSC’s: 59,055
       Walk-ins: 7,258
       Regions: 27,723

5. How many permits are issued yearly for movements from State line to State line? This data is not readily available. It can only be found by physically reviewing each permit.
6. How many permits are issued yearly for movements including an origin or destination within the State? This data is not readily available. It can only be found by physically reviewing each permit.

7. How many permits are issued yearly involving loads smaller than 14 feet high and how many under 14 feet 6 inches high? This data is not readily available. It can only be found by physically reviewing each permit.

8. How many permits yearly require a review by the Structures Division?

2006 - 7,918
2007 - 8,548 (note, due to the server going down in early 2007, a few weeks of permit data was lost that we were unable to retrieve)

9. How many applications are denied under codes 6 or 7?

2006: 2,922
2007: 2,353

10. How many years are you required, by law, to keep your data on file? Our records retention policy for permit information is five years.

11. Who will be granted access to the automated permit issuance system in 2 years from now? It is the goal of the Department to provide all customers access to an on-line permitting system.

12. What is the relationship and level of authority between the central office in Albany and the regional offices? The Central Office provides training, guidance and support for function. The Central Office has no formal authority over the Regions. It is not involved in hiring and assigning staff to meet customer demands. It has no say over establishment and equipping any office space. When a more automated system is developed the Regions will use the same system as the CPO and, in fact, there may not be a need to issue these permits from the regions.

13. Who is responsible for updating the PST? The Regions are requested to do so. However, we have no authority to require them to do so.

14. We have gone through your web site and have found some information on program policies and regulations, but not on procedures. Can you please tell us where this procedural information, along with additional policy and regulation information, can be obtained for the purposes of responding to your RFI? See Chapter 1 and 2 of policy/procedures manual and Perm 43 (Attached/downloadable from NYSDOT Non-A/E Website).

15. Given NYSDOT's current permitting processes and requirements, can a COTS automated application and/or solutions be provided that could be of interest to the Department for the
issuance of OS/OW permits? One of the purposes for an RFI is to see if any existing COTS system is available that could meet some of our needs with little modification.

16. What changes to NYSDOT's OS/OW permit program policies, procedures and regulations can be suggested which would enhance program efficiency for the Department, shippers and the trucking industry? "One of the purposes for an RFI is to help us identify the most important areas that need to be changed."