November 24, 2015

REQUEST FOR PROPOSALS
RFP MODIFICATION No. 2/Attachment #28
FTA Program Compliance Monitoring Services
Contract #C031383

Dear Interested Party:

Reference is made to the subject solicitation wherein the following changes are hereby incorporated:

1. On the NYSDOT website: https://www.dot.ny.gov/portal/page/portal/doing-business/opportunities/consult-opportunities, the incorrect Attachment 18 has been deleted and replaced with the correct Attachment 18 (revised), Procurement Guidance Checklist.
2. After Attachment 27, ADD new Attachment 28: Questions and Answers (Set 2).
3. On the NYSDOT website: https://www.dot.ny.gov/portal/page/portal/doing-business/opportunities/consult-opportunities, the Attachment 8 has been deleted and replaced with the correct Attachment 8 (revised). Worksheet 1 (Deliverables), Task 4.3, Draft and Final Site Summary Report, cell B13 has been changed to read “Draft and Final Site Summary Report (75 per yr), cell C13 should be Unit Cost and cells D13, E13, F13 have been changed to include formulas that multiply cell C13 (unit cost) times 75.
4. On page 6 of the RFP, Task 1, Item #1, DELETE last sentence, “These documents are available as attachments 14-25.” and REPLACE with “These documents are available as attachments 14-26.”
5. On page 6 of the RFP, Task 1, Item #2, DELETE “(See Attachments 20a, 20b, and 20c)” and REPLACE with “(See Attachments 21a, 21b, & 21c).”
7. RFP Title page, Page iv, Proposals Due Date: Strike: December 4, 2015 and replace with: January 6, 2016.
8. RFP, Page 31, Section 6.4 Tentative Schedule of Key Events, Proposals Due: Strike: December 4, 2015 and replace with January 6, 2016.
9. Answers to Questions received by November 16, 2015 will be answered in a forthcoming Modification.
Question #8: Regarding Task 9: Should an existing, hosted, SaaS (Software as a Service) application exist that provides all the functionality for the Tracking Oversight Process required in Task 9 as well as full updates and supporting services, would NYSDOT consider a subscription SaaS solution, rather than the build and own method proposed - as this would substantially lower initial costs, provide better service, bring best practices from other states, and provide continuous updates?

Answer #8: NYSDOT has not researched the best method to deliver this task. We are relying on bidders to recommend the best value solution that meets the requirements of the task. A subscription SaaS solution may be considered by NYSDOT, provided it meets the requirements stated in Task 9. Therefore, a proposal including a subscription SaaS solution is required to certify it is in full compliance, or list all deviations, including the additional costs needed to make the system compliant.

Question #9: The proposal and guidance materials provided in the attachments are all focused on the Sections 5303, 5304, 5310, 5311, 5316 and 5317 programs. Since the State is the designated recipient for small urban and rural areas for the Section 5339 program, will oversight of this program be included in the contract in the future?

Answer #9: Due to the requirements of MAP-21 and the restrictive nature of the 5339 distribution, NYSDOT has elected not to apply or distribute those funds to agencies that are part of the Attachment 14 list. For the purpose of this RFP, oversight of the Section 5339 program is not included. Any future changes may be treated as a special project and addressed through a work order.

Question #10: In Attachment 8, Worksheet 1, Task 4.3, should we input the cost of 75 Site Visit Summary Reports, or the cost of 1 report? The cells are not consistent with 3.1 or 4.1, which both ask for a unit cost for one report.

Answer #10: On the NYSDOT website: [https://www.dot.ny.gov/portal/page/portal/doing-business/opportunities/consult-opportunities](https://www.dot.ny.gov/portal/page/portal/doing-business/opportunities/consult-opportunities) the Attachment 8 has been deleted and replaced with the correct Attachment 8 (revised). Worksheet 1 (Deliverables), Task 4.3. Draft and Final Site Summary Report, cell B13 has been changed to read “Draft and Final Site Summary Report (75 per yr), cell C13 should be Unit Cost and cells D13, E13, F13 have been changed to include formulas that multiply cell C13 (unit cost) times 75.

Question #11: Attachments 18 and 19a are the same documents.
Answer #11: On the NYSDOT website: https://www.dot.ny.gov/portal/page/portal/doing-business/opportunities/consult-opportunities the incorrect Attachment 18 has been deleted and replaced with the correct Attachment 18 (revised), Procurement Guidance Checklist.

Question #12: Given the data to be housed in the "Oversight Repository,” is this the property of NYSDOT?
Answer #12: Yes.

No other provision of the solicitation is otherwise changed or modified.

Please acknowledge receipt of RFP Modification #2 on Attachment 13 Form AOR of the RFP upon proposal submittal.