PERMIT AMENDMENT INFORMATION

An Amendment is a change to an original Permit which is still active and is applied for by using a PERM 39-3 “AN AMENDMENT TO A SPECIAL HAULING PERMIT”. A fee will be charged for an Amendment. (See Perm 43).

Amendments should be issued by the Permit Office that issued the original Permit.

1. Trip Permits – Only one amendment can be issued for a Trip Permit.
   a. Amendments may be issued for the following changes:
      i. Power Unit VIN or License Plate
      ii. Trailer Unit License Plate
      iii. Dates of movement – can only be extended one time, up to an additional 5 permissible hauling days. Amendment must be received prior to the original expiration date.
      iv. Gross Weight
      v. Any Dimensions
      vi. Axle Weights and Spacings
      vii. Routes
      viii. Origin OR Destination but not both
   b. Amendments may not be issued for the following changes:
      i. To alter the load description, including revising; Year, Make, Model, or Serial number
      ii. Change of Permit type
      iii. Motor Carrier Name and Address

2. Annual Permits – Multiple Amendments can be issued for Annual Permits.
   a. Amendments may be issued for the following changes:
      i. Power Unit License Plate
      ii. Trailer Unit License Plate
      iii. Gross Weight, but not to exceed weight allowed by Permit Type
      iv. Any Dimension, but not to exceed dimensions allowed by Permit Type
      v. Axle Weights and Spacings, but not to exceed weights allowed by Permit Type
   b. Amendments may not be issued for the following changes:
      i. Company Name
      ii. Power Unit VIN – except when Permittee provides a letter that documents sale or transfer of vehicle to a new owner OR permanent replacement due to an accident in which case Permittee must specify that the Power Unit is no longer covered under Permittee’s insurance. Such letter to be placed in the company’s permanent folder and a copy attached to existing Permit.
      iii. Load Description – including revising; Year, Make, Model, or Serial number
      iv. Permit Effective Dates
      v. Permit Type
      vi. Location of 25 or 100 Air Mile Radius or Contiguous County
      vii. Approved Routes – Unless Travel restrictions are implemented that effect the approved routes.

3. Type 13 permits – Multiple Amendments can be issued for this permit type.
   a. Amendments may be issued for the following changes:
      i. Power Unit License Plate
      ii. Trailer Unit License Plate
      iii. Permit Effective Dates (Expiration date may be extended for up to an additional 6 months not to exceed a total of one year.
   b. Amendments may not be issued for the following changes:
      i. Company Name and Address
      ii. Power Unit VIN – except when Permittee provides a letter that documents sale or transfer of vehicle to new owner. Such letter to be placed in the company’s permanent folder.
      iii. Load Description
      iv. Origin or Destination
      v. Approved Routes – Unless Travel restrictions are implemented that effect the approved routes.

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