

<p>New York State  Department of Transportation  Central Permit Office  50 Wolf Road, 1<sup>st</sup> Floor  Albany, New York 12232</p> 	<p><b>DIVISIBLE LOAD NOTICE</b>  DLN# 12-02</p>
	<p>SUBJECT: Revised Divisible Load Renewal Notice</p>
	<p>Date: 07/03/12  Issued by: William J. Morris  Supervisor  NYSDOT DL Permit Unit</p> <p>Supersedes: N/A</p>

**Notice of Revised Form:**

In order to try and serve our customers more efficiently, the Divisible Load Renewal Notice has been revised to allow the form itself to be faxed, scanned and e-mailed or simply mailed back to the Central Permit Office. The Renewal Confirmation form will still be available to use on our website as well but will be discontinued at a future date.

If you choose to scan or fax the signed Renewal Notice back, please be aware that you must first pre-fund your customer account. This can be done by visiting our website at [www.nypermits.org](http://www.nypermits.org) and then clicking on the Pre-Fund Account link found in the left margin and then choosing the Pre-Fund Div Load button. This will then take you to the pre-fund page. Master Card, Visa or Discover are accepted. You may also call and request to have your account pre-funded over the phone.

Please be advised that we are now requiring that the Renewal Notices be signed and that you indicate the level of insurance, Workers Compensation and Disability that you will have in effect for the duration of the Renewed permit. We do not require copies of your insurance, Workers Compensation or Disability certificates.

If you have any questions please call us at 518-485-2999, Option 2, Divisible Loads.