New York State Department of Transportation

GENERAL AVIATION FACILITY
SECURITY PLAN

Airport Name: _____

FAA Location Identifier: _____

City: _____

County: _____

Security Category: _____

CONFIDENTIAL
This document may contain information that if disclosed could endanger the life or safety of the public, and therefore this document is to be maintained and used in a manner which preserves the confidentiality of the information contained herein in a manner consistent with law.

The author requests that information contained herein be excepted from disclosure pursuant to subparagraph one-a of paragraph (a) of subdivision five of section eighty-nine of the public officers law.
CERTIFICATION

This General Aviation Facility Security Plan is submitted to the New York State Department of Transportation pursuant to the requirements of NY Transportation Law Article 2, Section 14-m, the Anti-Terrorism Preparedness Act of 2004.

All statements contained herein are true to the best of my knowledge and belief.

Submitted by:

________________________________________
Print Name

Title:

________________________________________   ___
Signature          Date
Our General Aviation Facility
The following is a brief description of our general aviation facility:

_________________________________________________________________________

_________________________________________________________________________

Our Plan
Based on my evaluations and responses provided in the attached Airport Characteristics Measurement Tool Questionnaire form, we have determined that this airport is in TSA Security Category _______.

The following incorporates the required elements of the Section B Security Enhancements Compliance Evaluation form for each of the four possible Security Categories.

➢ I have provided explanation of how or when each of the applicable suggested security enhancements from the U.S. Department of Homeland Transportation Security Administration (TSA) Security Guidelines for General Aviation Airports is being applied at our airport.

➢ Alternatively, I have written “None” for each enhancement required of our Security Category that will not be implemented at our airport. In such instances, I have provided our written justification for not implementing the suggested TSA security enhancement.

The following section also includes the additional statutory requirements to be implemented at our airport as codified in NY Transportation Law Article 2, Section 14-m Airport Security, known as the Anti-Terrorism Preparedness Act of 2004.

SECURITY ENHANCEMENTS COMPLIANCE

A. All Security Categories (Items 1 – 5)

1. SIGNS (TSA 3.3.5)
Warning signs and advisories are posted, where appropriate.

_________________________________________________________________________

_________________________________________________________________________
2. **DOCUMENTED SECURITY PROCEDURES** (TSA 3.5.1)

3. **POSITIVE PASSENGER / CARGO / BAGGAGE ID** (TSA 3.1.1)
   Aircraft crew verifies the identity of all aircraft passengers.

4. **ALL AIRCRAFT SECURED** (TSA 3.2)
   Pursuant to *NY Transportation Law Article 2, Section 14-m Airport Security*, known as the *Anti-Terrorism Preparedness Act of 2004*, all aircraft at our facility, when not in operation, are *double-locked* with one internal and one external lock. NYSDOT policy defines “not in operation” to mean “when not occupied by, actively being operated by, or actively being worked on by crew.”

   Any appropriate combination (of two or more) of the following mechanisms shall constitute “double-locking” at our facility:
   - Locking aircraft entry door
   - Locking cockpit door
   - Locking hangar door
   - Keyed magneto switch
   - Keyed master switch
   - Keyed master power switch
   - Throttle lock
   - Mixture lock
   - Locking fuel cut-off
   - Locking control surface "gust-lock"
   - Propeller lock
   - Propeller chain
   - Locking wheel lock or chock
   - Locking tie-down cable
   - "Club" type devices for the control yoke
   - Locking battery compartment (in which battery a battery cable is disengaged)

   The access of student pilots and unlicensed persons to aircraft keys is restricted.
5. COMMUNITY WATCH PROGRAM (TSA 3.4.1)

________________________________________________________________________

B. Security Category II, III, and IV (Items 6 – 9)

6. CONTACT LIST (TSA 3.5.3)
For our airport as applicable, or as required of all Public Use general aviation airports in New York State, a written list of emergency contacts (i.e. Police, Fire, EMT-Rescue, etc.) is prepared and made available for the use of airport personnel.

________________________________________________________________________

7. LAW ENFORCEMENT OFFICER (LEO) SUPPORT (TSA 3.4.4)

________________________________________________________________________

8. SECURITY COMMITTEE (TSA 3.4.3)

________________________________________________________________________

9. TRANSIENT PILOT SIGN IN / OUT PROCEDURE (TSA 3.1.4)
For our airport as applicable, or as required of all Public Use general aviation airports in New York State:

➢ A log of all transient aircraft is maintained for a minimum of five years.

➢ Persons renting aircraft are required to present government-issued identification, in addition to any currently valid pilot’s license.

________________________________________________________________________
C. Security Category III and IV (Items 10 – 14)

10. ACCESS CONTROLS (TSA 3.3.3)

________________________________________________________________

11. LIGHTING SYSTEM (TSA 3.3.4)

________________________________________________________________

12. PERSONNEL ID SYSTEM (TSA 3.3.6)

________________________________________________________________

13. VEHICLE ID SYSTEM (TSA 3.3.6)

________________________________________________________________

14. CHALLENGE PROCEDURES (TSA 3.4.1)

________________________________________________________________
D. Security Category IV  (Items 15 – 18)

15. **FENCING** (TSA 3.3.3)

16. **HANGARS** (TSA 3.3.1)

17. **CLOSED CIRCUIT TV** (TSA 3.4.5)

18. **INTRUSION DETECTION SYSTEM** (TSA 3.4.6)
E. All Airports - All Security Categories

**EMERGENCY LOCATOR MAP**

The [attached](#) diagram depicts the general site layout of our airport facility, its general property boundaries, and clearly identifies select critical areas for emergency responders. This site diagram is intended for use by our local emergency responders and clearly identifies notable areas such as:

- Access roads,
- Runways,
- Aircraft ramp areas,
- Fence lines,
- Gates,
- Power lines,
- Hydrants,
- Emergency shelters,
- Buildings,
- Refueling stations,
- Fuel farms, and
- Hazardous materials sites, if any.

*Note: This site diagram shall be drawn generally-to-scale; it may be hand-drawn.*

Security Plan Prepared by:

___________________________
Signature

Title: