1. **Project Description**

Describe the undertaking, specifying:

- Federal involvement
- Area of Potential Effect (APE) – horizontal and vertical - and how it was defined
- Length & width / depth of APE
- Physical environment (urban, rural, village, industrial, commercial)

Reference attached project plans, maps, and photographs, as appropriate. (See Item #6, Attachments, for details).

2. **Steps Taken to Identify Historic Properties**

Describe steps taken to identify historic properties. List all cultural resource studies performed for the project, including title, author, and date:

- Cultural Resource Survey Report(s); identify PIN and PR# (if other than current)
- Building /Structure or Bridge Inventory Forms (if not included in Cultural Resource Survey Reports)
- Cultural Resource Screening by the Regional Cultural Resource Coordinator (CRC)
- Bridge evaluation by the NYSDOT Historic Bridge Inventory (2002)

3. **Evaluation of Project Impact on Identified Historic Properties**

List each historic property (National Register listed or eligible building, structure, district, object or archaeological site) identified within the APE. Include street address, name, or site number as appropriate, and OPRHP Unique Site Number (USN). For historic districts, list the district name followed by all contributing properties.

For each historic property, address the following:

- Characteristics that qualify the property for the National Register of Historic Places
- Contributing elements of the setting (e.g. landscape features, outbuildings, setback or placement, spatial arrangement of resources)
- Impacts associated with proposed project activities under each alternative

Summarize proposed changes, both positive and negative, to each historic property, including contributing elements of the setting. Contrast proposed changes with existing conditions, as shown on
the project plans (Item #6). For a historic district, describe changes to the district as a whole as well as any changes to individual resources that contribute to its significance.

4. Basis for Recommended Project Finding

For each feasible and prudent alternative, apply the Criteria of Adverse Effect (36 CFR 800.5(a)) to all historic properties within the APE. Consider any views concerning project effects which have been provided by Consulting Parties. Identify the individual who assessed the undertaking's effect on historic properties. While a number of individuals may contribute documentation in support of the effect finding, it is the responsibility of the Regional Cultural Resource Coordinator (CRC) to assess the project effect.

- If the project will have No Effect on historic properties, explain why the Criteria of Adverse Effect do not apply; OR
- Explain why the Criteria of Adverse Effect apply, considering the following:
  - Will the project alter any characteristics that qualify historic properties for the National Register?
  - Are anticipated effects to historic properties direct or indirect?
  - Will the project diminish the integrity of the historic property’s location, design, setting, materials, workmanship, feeling, or association?

Describe any measures, including future actions, to avoid or minimize effects on identified historic properties. Future actions may include, for example, measures to avoid inadvertent impacts to archaeological sites or landscape features during construction.

- For No Adverse Effect Findings, describe any conditions to avoid adverse effects.
- For Adverse Effect Findings, describe steps proposed to resolve adverse effects, including continuing consultation, mitigation measures, and development of a Memorandum of Agreement, as appropriate.

5. Public Involvement

- Describe efforts to seek public input concerning the project’s effect on historic properties
- Provide copies of correspondence or summaries of any views provided by Consulting Parties and the public.

6. Attachments

Project location map and plans depicting:

- Limits of the APE established for the project
- Locations of all historic properties within the APE (identified as listed under #3)
- Boundaries for archaeological sites and historic districts
• Existing conditions and proposed design
  o Cut and fill lines
  o Existing and proposed limits of work and right of way
  o Changes in profile
  o Streetscape changes (lighting, parking, sidewalks, etc.)
  o Tree removals designated by standard notation (X)

Supplemental documentation as needed:

• For historic bridges, an inspection report or condition assessment by a Structural Engineer, with supporting photographs to illustrate condition problems

• Documentation for identified historic properties within the APE not included in Cultural Resource Survey Reports
  o NYSDOT Bridge, Historic Resource, or Historic District Inventory Forms;
  o NYS Prehistoric or Historic Site Inventory Forms;
  o National Register of Historic Places Registration Form

• Photographs of affected historic properties and their setting, keyed to site plans
• General photographs illustrating the physical environment of the APE