INTRODUCTION – Brief 2-3 paragraphs, introducing the topic and the Department's obligation in non-regulatory language

SECTION OBJECTIVES - Primary purpose/function of information

DOT POLICY

LEGAL BASIS
Abstract of Law/Regulation (example: Environmental Audit Format)
Other Regulations Triggered or related

GENERAL METHODOLOGY ANALYSIS AND EVALUATION
Existing Conditions /Affected Environment
Determination of Potential Adverse Impacts and/or Beneficial Effects
Identification of Reasonable Mitigation Measures
Procedural Requirements (Permits, Approvals, emergency response, etc)

INTERAGENCY COODINATION AND AGREEMENTS

PROJECT DEVELOPMENT AND CONSTRUCTION GUIDANCE
Project Scoping
Design Approval Document
Plans and Specifications
Construction Considerations

OPERATIONS GUIDANCE

FLOW CHART

LOCAL PROJECTS GUIDANCE

APPENDICES
A. Legal Citation (hyperlinks to Laws and Regulations that are applicable to transportation projects)
B. Scope of Services
C. Definitions (Specific to this topic)
D. References
E. Contacts (Hyperlinks to Agency Program staff)
F. Sample Statements